

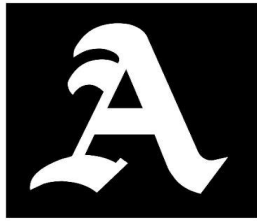
ALBERTVILLE

CITY SCHOOLS



Student and Parent Information Handbook

2023-2024



ALBERTVILLE

PRIMARY SCHOOL

Dear APS Family,

On behalf of the faculty and staff of APS, I would like to take this opportunity to welcome each of you to our school. We look forward to partnering with you to ensure your child has a GREAT year. Our staff is eager to begin a new year with a great group of first and second-grade students. We work daily to reach our vision: "At ACS, we are committed to **expanding opportunities** for ALL students in a **safe and nurturing environment** that **fosters innovation, rigor, and excellence** throughout our school system."

APS is committed to providing every student with a memorable experience in the classroom while producing rigorous content and meaningful learning. Our administration, faculty, and staff are committed to shaping your child into a lifelong learner; that goal begins in Pre-K and continues to graduation. Our teachers and staff will provide a scientifically researched curriculum and utilize multisensory teaching strategies to give each student, regardless of ability, the opportunity to master academic competencies. We will seek to instill respect, responsibility, and readiness in every child and promote a positive attitude toward learning at all times.

We welcome your involvement, input, and interest in all the programs offered in our school. Albertville Primary School understands that students perform better when their parents or caregivers are actively involved in their education; thus, we must ensure that each school creates a climate that makes parents comfortable and gives them meaningful opportunities to participate and support their children. We will work to make APS an inviting and collaborative place for you, your student, and our staff.

If I can be of any assistance to you, don't hesitate to contact me. We partner with you and your child to make this year a rewarding and exciting school year!

Sincerely,

Miranda Battles, Ed.D.

Miranda Battles, Ed.D.
Principal

The Albertville Advantage: A Superior Education- Today- Tomorrow- Together

Albertville Primary School
1100 Horton Road
Albertville, AL 35950
(256) 878-6611

ALBERTVILLE PRIMARY SCHOOL STUDENT HANDBOOK

CONTACT INFORMATION	4
MISSION AND VISION	4
MASTER SCHEDULE	4
SCHOOL OPERATIONS	5
First Days of School.....	5
Morning arrival:.....	5
Morning Car Line Procedures:.....	5
DAILY PICKUP.....	6
School Dismissal:.....	6
Afternoon Car Line:.....	6
Afternoon Buses:.....	7
Transportation:.....	7
SCHOOL CHECK-OUT.....	7
Emergency/Safety Information.....	7
VISITORS.....	7
Communication.....	8
Money.....	8
Birthday Celebrations.....	8
ACADEMIC PROGRESS REPORT.....	8
Parent PowerSchool.....	9
School Supplies.....	9
Health and Counseling.....	9
LUNCHROOM INFORMATION	10
Breakfast:.....	10
Snack:.....	10
Lunch:.....	10
STUDENT CODE OF CONDUCT	10
APS Discipline Plan Compact.....	11
DRESS CODE	11
ATTENDANCE AND TARDIES	12
TECHNOLOGY USAGE	12
ACS Technology Equipment Use Agreement.....	12
SCHOOL-PARENT COMPACT	14
PARENT ENGAGEMENT PLAN	15
Parent Survey QR Code.....	16
ACKNOWLEDGEMENT	17

CONTACT INFORMATION

Albertville Primary School

1100 Horton Rd
Albertville, AL 35950

Phone: 256-878-6611

Fax: 256-891-6390

Name	Position	Phone Number
Dr. Miranda Battles	Principal	256-878-6611
Cynthia McCain	Assistant Principal	256-878-6611
Christina Smart	Counselor	256-878-6611
Valerie Redmond	Counselor	256-878-6611
Amanda Wills	Lunchroom Manager	256-878-6611

MISSION AND VISION

ACS Mission Statement

The Albertville Advantage: A Superior Education- Today-
Tomorrow- Together

APS Mission Statement

The mission of Albertville Primary School is to provide
an excellent education through **G.R.E.A.T.**
expectations.

Growth Respect Everyone Achievement
Teamwork

ACS Vision Statement

"At ACS, we are committed to **expanding opportunities** for
ALL students in a **safe and nurturing environment** that
fosters innovation, rigor, and excellence throughout our
school system."

APS Vision Statement

Educating Together for a Better Tomorrow

APS Continuous Improvement Plan Objectives

- **Expanding Opportunities:** The teachers will expand student opportunities by using various technology resources, improving student engagement, and participating in ongoing PD.
- **F.I.R.E.:** Provide ALL students with daily learning targets and objectives that **FOSTER INNOVATION, RIGOR, and EXCELLENCE** through student engagement & strategies.
- **Safe and Nurturing Climate:** Faculty, staff, and parents are encouraged to become educational partners to help promote a nurturing, safe, positive school culture for all students.

MASTER SCHEDULE

Students will receive daily, explicit instruction in English Language Arts, Math, Science, and Social Studies. They will also participate in 30 minutes of daily Physical Education. Each student will participate in specials including Theatre, Art, Music, STEM Lab, Library, and Whole Group Counseling.



We will also follow the [Albertville City Schools Curriculum Guide](#).

SCHOOL OPERATIONS

First Days of School

August 8th - August 10th are staggered start days. Your child will attend **ONE** of those days according to their last name:

- August 8th: Last names A-G
- August 9th: Last names H-O
- August 10th: Last names P-Z
- ALL students will report on August 11th

Please return the signature paperwork that was given to you by your child's teacher on your child's first day of school (August 8th, 9th, or 10th) including

- APS Student Handbook- The student handbook includes the Student Compact, Parent Involvement Plan, Discipline Compact, and Technology Agreement.

Beginning day one, we ask that all students walk into the building independently without a parent for us to begin implementing our school procedures immediately. Please do not park and walk your child in; we will have faculty and staff to direct students where to go. All car riders are expected to use the car line for both drop off and pick up. Thank you in advance for your cooperation with this.

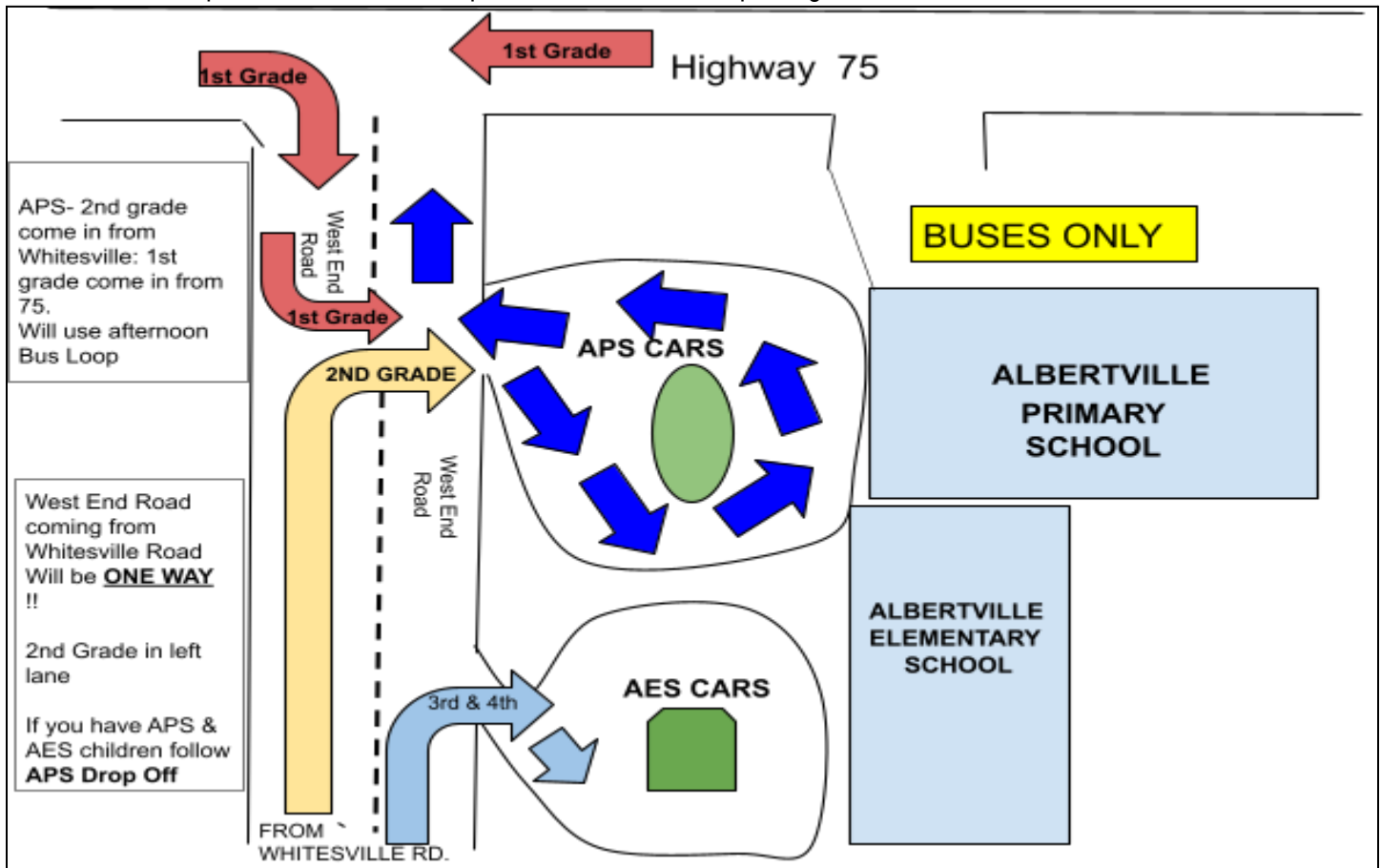
Morning arrival:

- Doors open at 7:00 a.m. There is only an early drop-off for ACS employees at 6:30 in the lunchroom.
- Please do not drop your child off before 7:00 as they cannot get in the building and should not be left unattended outside the building.
- Students must arrive between 7:00 a.m. and 7:35 a.m.
- Students will report to their classroom upon arrival.
- Faculty and staff will be available to ensure students find their classrooms.
- If your child arrives after 7:35 a.m., they are considered **tardy**, and you must walk your child to the front main entrance door and sign them in.

Morning Car Line Procedures:

- Observe and obey all signs.
- Pull over to the yellow line by the curb and all the way down to the last employee on duty: August.
- Students must exit on the right side of the car, with no exceptions. Please adjust car seats as needed so students can exit on the curbside.
- Teachers do not open and close car doors or secure seatbelts for students.
- Do not drop off students until a teacher is on duty and they instruct the students to get out of the car.

- Buses drop off in front of APS, so please do not enter that parking lot.



Daily Pickup

School Dismissal:

- Car riders are dismissed at 2:40
- Bus riders are dismissed at 2:50
- We have school personnel that is on campus from 7:00 to 3:00 Monday through Friday. There will be a late sign-out for students picked up after 3:00 p.m. We do not have after-school care. **After five late pickups, the student will be required to ride the bus.** If they are out of the district, they will be withdrawn to the school district where they live.

Afternoon Car Line:

- Afternoon car line occurs in FRONT of Albertville Primary School.
- the teacher numbers Poles under the awning.
- All students will sit under the assigned number until picked up.
- Every parent **MUST BRING THEIR VISOR TAG** to pick up their child. Please have your blue (1st grade) or green (2nd grade) car tag clearly placed on the dash for the best visibility for teachers to call students' names.
- If you do not have a visor tag, you will be asked to park and go to the office with a valid I.D., which will be verified through our computer system.
- If you are in the middle or outside lane, you must park and walk to the sidewalk and present your blue or green

pick-up tag to receive your child.

- Teachers do not open and close car doors or secure seatbelts for students.
- Students must enter on the right side of the car closest to the curb.

Afternoon Buses:

- Buses load in the bus loop on the west side of the building.
- If you have questions regarding the bus, you may reach transportation by calling the bus shop at (256)891-6321.
- Opened food, candy, and drinks are prohibited on the bus.
- Toys and electronic devices should not be taken on the bus.

Transportation:

- Albertville City School System provides daily free transportation to and from school. Riding an ACS bus is a privilege that is granted to all students who behave properly. Inappropriate behavior on the buses compromises student safety and will not be tolerated. School bus disruptions may result in temporary or permanent suspension of bus privileges at ACS.
- Afternoon transportation should only be changed if absolutely necessary and must be done in writing by 11 a.m. **We are unable to accept transportation changes over the phone.**
- Permanent bus changes (changing from one bus to another or to another address) must include a new transportation application completed by a parent. These changes can take up to 1 day to process before the bus change can begin.

School Check-Out

- Please have your child at school on time daily. Attendance is crucial for a successful school year! Attendance includes late arrivals, absences, and check-outs.
- Attendance is posted daily at 7:35 a.m.
- If you are after 7:35 am, you must be checked in at the office by a parent or guardian.
- Check-outs will be done at the front office by a parent or guardian. You must have a visor tag or a picture identification and be on the child's contact list to check him or her out.
- Any time your child is absent, you must provide the school with a parent note or doctor's excuse explaining the absence.
- Please note that you have a total of 7 parent notes per semester. If all seven are used, a doctor's excuse is required for further absences.
- For any absence, an excuse must be provided within three days of the absence, or it cannot be accepted and will result in an unexcused absence.
- Please refer to the ACS attendance policy for more information.

Emergency/Safety Information

- In the event of an emergency school closing, an automated phone call will be made, and emails will be sent to contacts on file for our students.
- There will be emergency drills performed regularly. This includes fire, tornado, and lockdown drills. School bus evacuation drills will also be conducted during the school year.
- ACS has audiovisual devices in each room to provide additional student and staff safety.
- To provide and maintain a safe environment for students, staff, and visitors, APS has video surveillance 24 hours a day and seven days a week. This is for your student's protection and safety.
- APS also has full-time School Resource Officers that maintain safety protocols daily.

Visitors

- Visitors must have a picture id or your child's visor tag. This is essential for entrance into the building, check-outs, or pick-up.
- Volunteers are welcome and encouraged at APS. We welcome your partnership and appreciate your help. All volunteer services should be scheduled and planned with a faculty member and the front office staff before your school visit.

Communication

- Please check your child's folder/backpack daily.
- Your child's teacher is always your first point of contact for communication.
- Conferences can be scheduled by sending a note in your child's folder, emailing your child's teacher, or contacting the school (256)878-6611.
- We ask that you check our school website for school information at <https://aps.albertk12.org/>



- We also post on our school Facebook page, but we cannot monitor questions or Facebook messenger, so please do not post questions there.
- We will utilize School Messenger for announcements as well. This is an automated call to all contacts in our school computer system.
- In the event of school closure, early dismissal, or weather delay, local radio and television will announce updates for Albertville City Schools. Please do not confuse this with information regarding Marshall County Schools, which is not part of our school system.

Money

- Please consider using e-Funds for all purchases except snack items.
- Snacks are cash only. All money should be sent in an envelope marked with your child's name, teacher's name, amount, and what the money is designated for (field trip, T-shirt, snack, etc.).

Birthday Celebrations

- We recognize students' birthdays in the classroom and on morning announcements to celebrate their special day. They each receive a birthday pencil from the front office.
- We do not have birthday parties in classrooms, but you may send one pre-packaged, store-bought treat (single cupcakes, donuts, fruit snacks, etc.) to share with the class on your child's birthday if you would like. This must be communicated with your child's teacher in advance. The student's teacher will tell the main office. These must be brought to school during snack time or recess to avoid interrupting academic lessons. A maximum of 2 visitors must maintain a 20-minute window during the special snack time.
- Please refrain from bringing balloons or flowers to the school for students. We do not allow flowers, balloons, or gifts during the school day. Please be mindful that there are many food allergies in our school, and home-baked food items are not allowed to be shared with other students.

Academic Progress Report

- A grade is a symbolic manner of communicating your child's achievement, performance, ability, and progress.

- Grades will be recorded in Powerschool weekly. This allows our counselors, administrators, and parents to check students' up-to-date progress.
- Parents can obtain a login through the school and check current grades. [PowerSchool Home Portal](#)

Parent PowerSchool



- The teacher will communicate with parents or guardians regarding academic progress.
- Report cards and progress reports will be sent home at regular intervals. Report cards will be sent every nine weeks, while progress reports will be sent in the middle of the 9-week period.
- Grades dictate the promotion or retention of grades based on a pass or fail cumulative grade at the end of the school year.

School Supplies

- School supplies are provided for all students and will be in your child's class on the first day of school. Backpacks are the only required item not provided by the school.
- APS has a lost and found area where all articles found are turned into the office. The owner can come and claim the article based on identification. The school is not responsible for lost articles of clothing, toys, or other items.

Health and Counseling

ACS employs School Health Nurses to provide health services for APS students. Individual school healthcare plans are developed and maintained for all students with medical needs. Health screenings, including vision, hearing, and scoliosis, are done routinely on all students at various times. These will also be provided for any student individually as requested by a parent, student, or teacher. School nurses liaise between the school and the community to provide agency referrals, health education, and medical information.

- Do not send medication of any kind (over the counter or prescription) in a child's backpack.
- Any medication given daily during school hours must have a completed medication form on file with the school nurse.
- A parent must deliver medication to the school nurse. A parent may come to the office and administer medication to their child.
- The school nurse can only administer medication prescribed by a doctor with the dosage directions clearly on the label or over-the-counter medication unopened in the original container/package.
- Classroom teachers do not administer medication in the classroom.

APS is committed to offering a comprehensive whole-group developmental guidance program for all grades K-12. This counseling program will consist of purposeful activities that are both proactive and reactive. Each student will be provided with the opportunity to learn the essential skills to will assist him/her in attaining his/her maximum potential in personal, social, and educational areas.

- Mental Health resources can be provided through our counselors or the Aggie Advocacy Center. Please refer to the mental health services page at [Aggie Advocacy Center](#).

LUNCHROOM INFORMATION

All reimbursable student meals for the school year 2023-2024 will be served free of charge.

Breakfast:

- Breakfast is served daily in students' classrooms at 7:20 a.m.
- Breakfast is free for all students.

Snack:

- Students may purchase a snack and water for \$1.00 daily.
- Individual snacks or bottled water can be purchased for \$0.50 each
- Students also have the option to bring a snack/water from home.
- Please do not send soft drinks or candy for snack time.
- You are responsible for providing snacks or snack money, as the school does not provide this for students.

Lunch:

- Lunch will be served daily in the cafeteria.
- Lunch is free for all students.
- Parents may visit and eat lunch with students, but please plan with your child's teacher to ensure you have the correct time and nothing has changed with our school schedule for that particular day.
- Please do not bring in food from fast food restaurants for students.

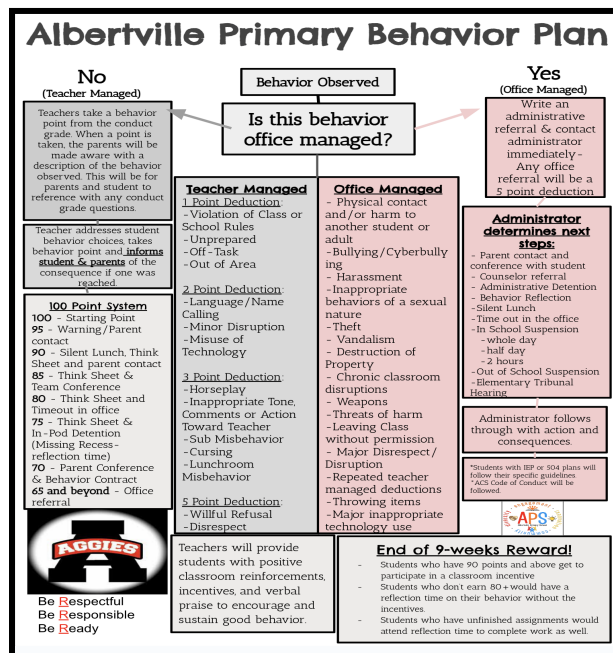
Please see the link for menu information.

[APS Menu](#)



STUDENT CODE OF CONDUCT

Students should be ready to learn each day. **Be respectful. Be responsible. Be ready.**



APS Discipline Plan Compact

At APS, we want all our students to feel safe and want to come to school and learn. We follow the ACS Handbook provided online at www.albertk12.org. In order to proactively preserve the feeling of well-being at APS, we have created a list of zero-tolerance behaviors. These behaviors warrant a referral to the office and are considered serious offenses.

1. Fighting and threats of physical harm
 - a. Please discourage statements of violence from your child like, “I am going to kill you!” and “I am going to shoot you!”
2. Possession of a weapon
 - a. Weapons include knives of any size.
3. Inappropriate behavior of a sexual nature.
 - a. Inappropriate touching, hitting, or showing of the private areas.

Each teacher will have a discipline plan to discuss with you at orientation. If negative behaviors persist, the teacher will refer to the office. In-School Suspension will be an option, as we have an ISS teacher on campus. You will be contacted if your child is referred to the office for discipline. Please keep email addresses and phone numbers up to date with our office.

We release car riders at 2:40 p.m., so we expect students who are car riders will be picked up by 3:00 p.m. There will be a late sign-out for students picked up after 3:00 p.m. We do not have after-school care. **After five late pickups, the student will be required to ride the bus.** If they are out of the district, they will be withdrawn to the school district where they live. We look forward to a great school year. Thank you for your cooperation and support!

APS follows all procedures from Albertville City School’s Code of Conduct. Please refer to the [ACS Student Code of Conduct](#) for more information.



DRESS CODE

The Albertville City Board of Education recognizes how students' dress and grooming affect student behavior and commitment to learning. It further recognizes the role of parents in assisting their children in making appropriate choices regarding clothing, accessories, and personal appearance. In order to maintain an atmosphere conducive to learning, the Board requires that all students exercise good taste concerning their personal appearance. Attire considered disruptive or that could present a health or safety problem is inappropriate. The principal or his/her designee shall have the final authority in determining acceptable or unacceptable dress and/or grooming. Please refer to the [ACS Dress Code](#) for more information.



ATTENDANCE AND TARDIES

- Please have your child at school on time daily. Attendance is crucial for a successful school year! Attendance includes late arrivals, absences, and check-outs.
- Attendance is posted daily at 7:35 a.m.
- If you are after 7:35 am, you must be checked in at the office by a parent or guardian.
- Check-outs will be done at the front office by a parent or guardian. You must have a visor tag or a picture identification and be on the child's contact list to check him or her out.
- Any time your child is absent, you must provide the school with a parent note or doctor's excuse explaining the absence. The note should include the child's full name, date(s) to be excused, the reason for absence, the phone number to contact the parent or guardian, and the signature of the parent, guardian, or doctor.
- Please note that you have a total of 7 parent notes per semester. If all seven are used, a doctor's excuse is required for further absences.
- For any absence, an excuse must be provided within three days of the absence, or it cannot be accepted and will result in an unexcused absence.
- Please refer to the ACS attendance policy for more information. [ACS Attendance Policy](#)

TECHNOLOGY USAGE

ACS Technology Equipment Use Agreement

APS adheres to all Albertville City School Technology Equipment Use regulations.



The Albertville City School System provides technology to support teaching, enhance learning, and improve productivity. All Albertville City Schools' students are required to comply with the provisions herein. The use of technology in the Albertville City School System is a privilege, not a right. Students are responsible for their conduct when using Albertville City School System technology. Staff must supervise student use of technology at all times.

DEFINITIONS

For a full description of terms, definitions, and examples please log on to our website: www.albertk12.org; Technology.

TECHNOLOGY USE

Students in Grades 5 through 12 must also sign. Signature indicates understanding of this policy, and acceptance of liability for damages resulting from the intentional disregard of these procedures. Students in grades 5-12 may not log in under a generic or shared password unless there is an extenuating circumstance. The professional staff will enforce these procedures. INTERNET USE

The Internet contains a rich collection of educational resources that can enrich and extend instruction. Because it is an unregulated worldwide medium that is always growing and changing, it is the responsibility of Albertville City School System employees to ensure that students can make use of this resource safely and responsibly. Albertville City School System uses an Internet content filter that is compliant with the Child Internet Protection Act (CIPA) in that it blocks material that is obscene, pornographic, and in any way harmful to minors. All use of the Internet is monitored.

Each student must take responsibility for his or her actions online. Any attempt to:

- visit inappropriate web content,
- download files with or to Albertville City School System equipment,
- upload files to a site not approved by the Albertville City Schools, or
- communicate with anyone in an inappropriate, harassing, or threatening manner

will result in immediate revocation of computer privileges as well as possible disciplinary and/or legal action.

TECHNOLOGY CODE OF ETHICS

- Students should respect the school's property. All technology is the property of the Albertville City School System. No one is to intentionally move, damage, or tamper with district technology.
- Students should use technology for school-related, educational activities.
- Students should be courteous and use appropriate language. Do not harass, threaten or attack others, or use expressions of bigotry, racism, and/or hate. Do not send, display, or use profanity or obscene, explicit, or offensive material.
- Students should protect their privacy and safety by not disclosing personal information such as your telephone number, address, location, or password. Use only the password assigned to you. You are not allowed to use anyone else's password to access Albertville City Schools' technology. Students will be held responsible for activity on their account.
- Students should recognize and respect the intellectual property of others, including work and materials found online.
- Students should not attempt to view, seek, obtain, or modify information, data, or passwords belonging to other users.
- Students should adhere to Federal copyright laws and publishers' licensing agreements.
- Do not attempt to install software or download files for non-educational purposes using the Albertville City School System technology.
- Students should respect the integrity of the Albertville City School System's network. Do not attempt to circumvent or disable security measures including Internet filtering methods.
- Students should report user misconduct, suspected viruses, and technical problems to their teacher immediately so that action can be taken to minimize possible damage to technology.
- Students should notify their teacher or other school personnel when they come across information or messages that are dangerous, inappropriate, or make them feel uncomfortable.
- Students should use technology responsibly. Consider the needs of others when using shared or networked computers, printers, or other technological resources.

Violations of the Technology Code of Ethics may result in loss of access to technology, disciplinary and/or legal action, including any resulting financial liability.

SCHOOL-PARENT COMPACT



Albertville Primary School School-Parent-Student Compact 2023-2024

<u>School Responsibilities</u> As the faculty and staff, we agree to:	<u>Parent Responsibilities</u> As a parent, I agree to:	<u>Student Responsibilities</u> As a student, I agree to:
<ul style="list-style-type: none">● Provide high-quality curriculum and instruction for every student, every day following Alabama State Standards.● Communicate regularly with parents via monthly newsletters, our school website, notes, email, phone conferences, and parent-teacher conference.● Hold orientation at the beginning of the year, during which this compact will be discussed as it relates to your child.● Provide a Parent Handbook, which includes the parent involvement plan, detailing when and how parents may volunteer, participate, and observe classroom activities.● Provide parents with reports regarding progress (social, emotional, physical, behavioral and academic) through conferences and report cards.	<ul style="list-style-type: none">● Make sure my child is on time, prepared and attends school every day with the exception of illness or other serious circumstances.● Support the school district's attendance and discipline policies.● Communicate with teachers regularly, review daily folder communications and attend parent-teacher conferences.● Provide a quiet place at home for my child to read and/or do homework.● Encourage my child to obey school rules and complete assignments on time.● Support the school by participating in PTO, parent involvement activities, parent engagement and advisory committees, fundraisers, volunteering, and in any other way that is supportive of the school and my child.	<ul style="list-style-type: none">● Attend school ready to learn and always try my best.● Complete class work and homework on time.● Follow my classroom and school rules and be responsible for my behavior.● Be respectful of myself and others.● Give my folder and/or backpack to my parents or guardian every day to check for notes and information.● Read and practice math daily for at least 15 minutes outside school.● Be an active and cooperative learner.

Principal _____

Parent _____

Student _____

Teacher _____

Date 2023-2024 School Year

REVISED 6/7/2023

|

PARENT ENGAGEMENT PLAN

2023-2024 Parent & Family Engagement Plan

Our goal is to achieve academic success for all students by actively engaging parents and families in the educational process. All information is provided in the three most common languages, including English, Spanish, and Haitian Creole. When requested, information in other languages can be provided.

The Parent and Family Engagement Plan includes effective strategies to increase and strengthen the quantity and quality of parental and family involvement at school or home by the following:

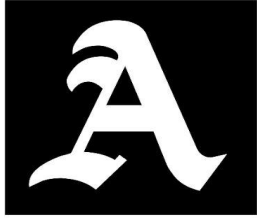
- **Annual Title I Meeting** – This meeting is held at the beginning of the school year to inform parents of Title I participation, its requirements, and their right to be involved. This meeting will be held virtually and published in several locations for parents to view, including our school website and official district social media outlets. Information provided at the meeting will also be available in paper in the school's office for any parent who cannot access the meeting virtually.
- **Parent Meetings** – Parent conferences will be held sometime in October or November. At any time throughout the school year, parents or teachers can request to hold a parent meeting to discuss student progress or any concerns. Updated teacher contact information is available on our staff website. Due to ongoing wellness concerns, meetings and events may be held online, and information can be posted on our website, through social media, or teacher newsletters.
- **Parent Advisory Committee** – This committee comprises parent volunteers willing to provide input towards the Title I program. This committee and other faculty and Title I staff develop our Parent and Family Engagement Plan provided to every parent. Parents are encouraged to comment and make suggestions. At the end of the year, a survey is sent home, again asking for comments and input. The committee considers any feedback received and adjusts the plan as necessary.
- **School-Parent Compact** - The compact is designed with three sections of participants: Parents/Guardians, Students, and the School. Each participant/group agrees that all will work together for a successful school term. These compacts will be used as an accountability measure. The Parent and Family Engagement committee will meet yearly to determine if the compact should be modified to meet changing needs. This will also be reviewed in our January Title I meeting, allowing participants to provide input and feedback.
- **Academic Requirements** - The Student Code of Conduct Handbook is reviewed with students and also made available online. Teachers will provide students with a class schedule to share with parents showing teachers' planning times. It is encouraged to arrange virtual conferences, emails, or phone calls when needed. Progress reports will be sent home at the midpoint of each grading period, while report cards are sent home every nine weeks. PowerSchool Portal allows parents to access students' grades from home as the teacher posts them. Teachers follow common grade-level pacing guides and utilize grade-level common assessments. When requested, all information is provided in an appropriate language.
- **EL Program** - Students who may benefit from assistance through the English Language Learner program are identified by the Home Language Survey that is provided to all new students enrolling at Albertville Primary School. These students were then tested to determine their eligibility and assisted with their use of the English language until they demonstrated fluency in English. If needed, all communications can be sent home in the desired language. Translation services can be provided if necessary to assist in any communications.

- **ACIP (Alabama Continuous Improvement Plan)** - Copies of the ACIP are located in the school library and the administrator's offices. It will also be available on the school website. A survey will be sent home asking for comments/concerns about the ACIP near the end of the school year.
- **Parent Teacher Organization** – The PTO is crucial to the school's success. All parents are encouraged to join, attend meetings, and participate or volunteer at events. Our current PTO president is Mrs. Kelsey Todd.

PLEASE TAKE A MINUTE TO COMPLETE [THE SURVEY](#) AT THE FOLLOWING LINK FOR US TO SERVE YOUR FAMILY BETTER THIS YEAR. Paper copies will be available in the front office upon request. A direct link to this survey is also available on our school website. <https://eprovesurveys.advanc-ed.org/surveys/#/action/226241/28469>

Parent Survey QR Code





ALBERTVILLE PRIMARY SCHOOL

ACKNOWLEDGEMENT

I, _____ (student name) enrolled in Albertville Primary School and my parent(s) or guardian, hereby acknowledge by our signatures that we have received and read, or had read to us, the above information in the Student Handbook. The student handbook includes the **Student Compact, Parent Involvement Plan, Discipline Compact, and Technology Agreement**. Please ensure that you have read and understood these documents. If you have any questions, please contact Dr. Battles at 256-878-6611.

Student Signature: _____

Parent/Guardian Signature: _____

Parent/Guardian Signature: _____

Date: _____

Teacher: _____

Note: The student is to sign the above statement. If the student lives with both parents, both parents are also to sign the statement. If the student lives with only one parent or guardian, only one is to sign with the student. This is signifying agreement with the ACS policies and procedures.

Please return this page to your child's teacher after signing.